

राष्ट्रीय बागवानी बोर्ड

National Horticulture Board

कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार

Ministry of Agriculture & Farmers Welfare, Govt. Of India

85, इंस्टीट्यूशनल एरिया, सेक्टर-18, गुरुग्राम-122 015

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The National Horticulture Board intends to engage the services of 3 nos. of Consultants and 4 nos. of Resource Persons purely on contract basis, initially, for a period of one year, extendable for a further period of two years subject to annual performance /review.

The eligibility criteria and Terms of Reference for engagement of Consultants and Resource Persons are as under:-

S. N.	Position	No. of Posts	Monthly remuneration (Rupees)	Essential Qualification	Experience	Experience/Desirable Skills
1	Consultant (Legal)	1	80,000 Or Rs. 3000 per day need base	Graduation in Law (L.L.B)	3 years	Knowledge of legal drafting, court matters, RTI, contracts, service matters, and government procedures including Handling of civil matters in various courts. Experience from organization of repute.
2	Consultant (Media)	1	80,000 Or Rs. 3000 per day need base	Graduation in Mass Communication/Journalism/ Public Relations / Digital Media	3 years	Experience in social media handling, content writing, graphic designing, media coordination, and publicity work. Experience from organization of repute.
3	Resource Person (Media)	2	50,000	Graduation in any field Or PG Diploma in Journalism	2 years	Experience in social media handling, content, photography, videography, graphic designing and publicity work. Experience from organization of repute.
4	Resource Person (Agriculture Extension/ Documentation)	1	50,000	Master Degree in Agriculture / Horticulture	2 years	Experience in extension activities, Awareness programmes, Project monitoring, and report preparation. Experience from organization of repute. Desirable: One year experience in MoA&FW. Preference will be given to those who have Ph.D Degree in Agriculture.
5	Resource Person (Landscape Expert)	1	50,000	Graduation in Landscape/ Architecture or Master Degree in Agriculture/ Horticulture	2 years	Experience in landscape planning, ornamental horticulture, nursery management, awareness programmes, project monitoring, and report preparation. Experience from organization of repute. Desirable: Experience in MoA&FW or any other Ministry.
6	Consultant (Accounts)	1	80,000 Or Rs. 3000 per day need base	Post-Graduation in Commerce/ Finance/ Accounts	3 years	General Accounting, Financial Auditing in Government Organization or PSU or Autonomous Body.

Basic knowledge of computer is mandatory for all positions

Age:-

Maximum 62 years.

Terms of Reference:-

- i) The engagement will be purely on contractual basis for a period of one year from the date of engagement.
- ii) The Consultants and Resource Persons will be paid a consolidated monthly remuneration as mentioned against each in the above table on the expiry of each calendar month on recommendation of concerned Divisional Head and after submission of details of work done during the month.
- iii) He/she will not be entitled for any accommodation, medical allowance, Travelling allowance or any other allowance.
- iv) Expenditure incurred by him on travel for undertaking official tours within the country in the course of execution of the work assigned to him will be reimbursed to him on actual basis.
- v) He/she will be entitled to travel by air (Economy class) train (2nd class AC) taxi during the tour programme to States/UTs for official purpose. Hotel accommodation costs, daily allowances as admissible of National Horticulture Board and incidental expenses incurred in connection with the assignment will be borne by the NHB as per actual on production of supporting vouchers.
- vi) He/she will not be entitled to any claim or right for continuing the assignment or regular appointment to this assignment.
- vii) During the period of assignment, the Headquarters will be at Gurugram.
- viii) The assignment can be cancelled/terminate at any time on a 7 days' notice during the period on account of unsatisfactory performance towards the work assignment or any other reason.
- ix) He/she would be subject to the provisions of the Indian Official Secret Act, 1923. Any information gathered during the period of consultancy shall not be divulged to anyone who is not authorized to have the same.
- x) He/she will not be entitled for accommodation and facilities such as regular transport/telephone connection. However, any expenditure incurred by him on telephone and transport in execution of the work assigned to him will be reimbursed to him on actual basis.

Procedure for the submission of the application:-

The applications should be submitted offline to the Managing Director, National Horticulture Board, Plot 85, Sector 18, Institutional Area, Gurugram (Haryana) Pin 122015 latest by 5:00 P.M., on or before the last date i.e. 28.05.2026. Any application received after last date will not be entertained.

The application should be submitted with the following documents duly self-attested by the applicant :-

- i) Copy of degree and Mark sheet in respect of educational qualification indicated in the Performa.
- ii) Copy of Experience certificate.
- iii) Copy of PAN Card and Aadhar card - mandatory.